

**ASTORIA DEVELOPMENT COMMISSION**

City Council Chambers

June 1, 2015

**ADC JOURNAL OF PROCEEDINGS**

A regular meeting of the Astoria Development Commission was held at the above place at the hour of 10:12 pm.

Commissioners Present: Price, Herzig, Warr, Nemlowill, Mayor LaMear

Commissioners Excused: None

Staff Present: City Manager Estes, Assistant City Manager/Police Chief Johnston, Parks and Recreation Director Cosby, Finance Director Brooks, Fire Chief Ames, Interim Planner Morgan, Library Director Tucker, and Public Works Director Cook. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

**REPORTS OF COMMISSIONERS:** No reports.

**CHANGES TO AGENDA:** No changes.

**CONSENT CALENDAR:**

The following item was presented on the Consent Calendar:

5(a) ADC minutes of 5/4/2015

City Council Action: Motion by Commissioner Warr, seconded by Commissioner Herzig, to approve the Consent Calendar. Motion carried unanimously. Ayes: Commissioners Warr, Price, Nemlowill, and Herzig and Mayor LaMear. Nays: None.

**REGULAR AGENDA ITEMS:**

**Item 6(a): Public Hearing and Resolution Adopting Astor East and Astor West Renewal District Budgets for Fiscal Year 2015-2016 (Finance)**

Oregon Local Budget Law requires that the Astoria Development Commission hold a public hearing on the budget, as approved by the Budget Committee. Notice of this hearing, scheduled for June 1, 2015, was published in the Daily Astorian on Wednesday, May 20, 2015. The budget for the Astoria Development Commission is ready for the Commission to consider for adoption. The attached resolution will adopt resources and appropriations and authorize the collection of tax increment funding available to the Astor East and Astor West Urban Renewal Districts for FYE June 30, 2016. It is recommended that the Astoria Development Commission hold a public hearing on the FYE June 30, 2016 budget as approved by the Budget Committee. After the hearing, it is recommended that the Commission consider the resolution to adopt this budget.

City Manager Estes said Clatsop Economic Development Resources (CEDR) submitted a request that was received on April 29, 2015 to be considered by the Budget Committee. The request was for an increase in their contribution from \$7,500 to \$10,000. The request was presented to the Budget Committee after the Astor East and Astor West Urban Renewal Districts had been tentatively approved. Contributions for CEDR services were budgeted for \$3,880 from the City of Astoria General Fund and \$1,880 from the Astor East fund and \$1,880 from the Astor West fund. The request is to split the increase equally between the three funds. The memo dated May 27, 2015 included a revised budget amount for membership and dues. The Astor East fund includes a line item for improvements other than buildings for \$325,000, which could be used to implement the City Council goal to explore a library at Heritage Square.

Mayor LaMear opened the public hearing at 10:14 pm and called for anyone wanting to speak on the budget to come forward. Hearing none, she closed the public hearing at 10:14 pm.

Commissioner Nemlowill said Council's interest in economic development was discussed at the goal setting sessions. Council wanted to promote economic development but was unsure how to do so. CEDR seems like a great partner for achieving this goal and she believed the proposed increase would be a good investment. However, she wanted to know why urban renewal funds should be used for the increase. City Manager Estes

explained that CEDR participates in development and redevelopment projects within the urban renewal areas. There are many industrial and commercial properties in the Astor West district and CEDR coordinates with State agencies to bring additional resources to make projects possible. The hospital and Fort George Brewery in the Astor East district have also required CEDR's assistance with projects. Both urban renewal districts and the City would benefit from equally sharing the dues to CEDR.

Commissioner Nemlowill asked if the money would support the Small Business Development Center (SBDC). City Manager Estes believed the SBDC received revenue from the State. He was unsure if a portion of the dues went to the SBDC. CEDR works with new business owners to develop business plans.

Commissioner Nemlowill believed small business support was very important. She confirmed the City did not have a contract with CEDR. City Manager Estes said Staff would look into contracts with many entities.

Commissioner Herzig supported CEDR, but did not support the additional \$3,500 per year because Astoria does not have factual data from CEDR. The City receives narratives about how successful CEDR is and how much they help businesses. However, he wanted more accountability with respect to staff salaries and hours spent on projects.

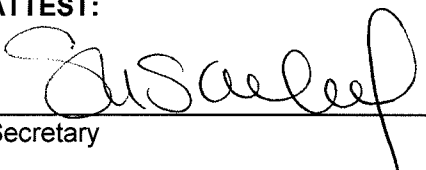
**Commission Action:** Motion by Commissioner Herzig that the Astoria Development Commission adopt the resolution to adopt the Astor East and Astor West Urban Renewal Districts budgets for fiscal year 2015-2016, without the proposed amendment request by CEDR. The motion died for lack of a second.

**Commission Action:** Motion by Commissioner Warr, seconded by Commissioner Nemlowill, that the Astoria Development Commission adopt the resolution to adopt the Astoria Development Commission budget for fiscal year 2015-2016 and approve the revised contribution amounts to Clatsop Economic Development Resources (CEDR) as noted in the memo and direct that Staff obtain a written contract between the City and CEDR prior to dispersal of any funds. Motion carried unanimously. Ayes: Commissioners Warr, Herzig, Nemlowill, and Price, and Mayor LaMear. Nays: None.

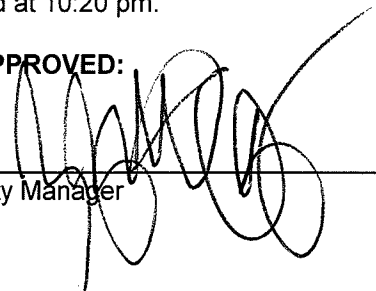
#### **ADJOURNMENT:**

There being no further business, the meeting was adjourned at 10:20 pm.

**ATTEST:**

  
Secretary

**APPROVED:**

  
City Manager